



# 2016 Summer Sprout Application

**DUE NO LATER THAN 5:00 PM on July 31st, 2015**



## What is Summer Sprout?

**Summer Sprout** is Cleveland's community gardening program. It is managed by the Ohio State University Extension of Cuyahoga County's (OSUE) Urban Agriculture Program. Summer Sprout gardens receive technical assistance and can participate in educational workshops from OSUE. Gardens are also eligible to receive materials and services, such as soil tests, seeds, starter plants, tilling services, soil amendments, and materials for raised beds. There are 200 active gardens in the program in 2015.

## What is the role of OSUE's Urban Agriculture Program?

OSUE works with all Summer Sprout gardens to provide technical assistance including soil testing, garden design, and education through workshops and trainings. OSUE's Urban Agriculture Program and Summer Sprout have been working together for more than 30 years to help residents of Cleveland organize and maintain community vegetable gardens that provide healthy produce, neighborhood beautification, and a positive community-building activity. OSUE also supports Urban Agriculture through training market gardeners, master gardeners, and supports our local food system through policy and advocacy through the Cleveland-Cuyahoga County Food Policy Coalition.

## What should you do before applying for the Summer Sprout program?

We strongly encourage applicants to review OSUE's Community Gardening website at:

<http://cuyahoga.osu.edu/program-areas/agriculture-and-natural-resources/resources>

Here you can watch our video about how to start a community garden by clicking on "Cultivating Our Community: A How-To Guide for Community Gardening." You can also click on our "Guide for Starting a Community Garden in Cuyahoga County" to review the Community Gardening Toolkit.

## Summer Sprout Application Process Timeline

1. **July 31st, 2015:** Deadline to submit application to OSUE no later than 5:00 pm.
2. **August 2015:** Notification by OSUE if your application has been accepted into the Summer Sprout program.
3. **August/September 2015:** Soil tests will be taken by OSUE for all accepted sites. Results will be shared with gardeners to help plan for the garden's design. Please note that pending the soil results, other options, including new site selection, may be necessary. This is critical if high levels of heavy metals, such as lead (pb) are found.

**If you need assistance completing this application please contact:**  
Erin Richardson at (216)429-8200 ext.246 or [Richardson.489@osu.edu](mailto:Richardson.489@osu.edu)



**THE OHIO STATE UNIVERSITY**

COLLEGE OF FOOD, AGRICULTURAL,  
AND ENVIRONMENTAL SCIENCES

## Interested gardeners must follow these steps:

<b>Step 1</b>	<p><b>Locate a piece of land within Cleveland City Limits</b>          The land may be a vacant parcel or a site at a school, church, or other institution.  <i>It may <b>not</b> be located in the back yard of a private residence.</i></p>
<b>Step 2</b>	<p><b>Identify the landowner and get written land use permission</b>          Interested gardeners must already have written permission or be in the active process of acquiring land when this application is submitted. You can go to the City of Cleveland Planning Commission GIS website to gather landowner information and a parcel ID number:  <a href="http://planning.city.cleveland.oh.us/gis/cpc/basemap.jsp?command=larger">http://planning.city.cleveland.oh.us/gis/cpc/basemap.jsp?command=larger</a></p> <ul style="list-style-type: none"> <li>• Click "Locate Address." Fill in the address in the window that pops up.</li> <li>• Next click "Map This Address" to find it on the map.</li> <li>• Select "Zoom in" and continue to zoom in to find the parcel.</li> <li>• Then select "Identify" and click on the parcel. A window should pop up with the address, parcel identification (PID) number, ward, etc.</li> <li>• Click the link "County Auditor's Information for ..." and the landowner information from the County Auditor's website should pop up.</li> </ul> <p>If the land has a <b>Private Owner</b>, please have a <u>signed and notarized</u> contract allowing the garden group to use the land for at least 3 years. Submit it to OSUE <b>with</b> your application. There is an example of this contract at the end of this application.</p>
<b>Step 3</b>	<b>Have at least 5 gardeners involved who are NOT all related.</b>
<b>Step 4</b>	<b>Identify a Garden Leader and an Assistant Garden Leader</b> to organize the group, disperse information, plants, and materials the program provides and attend garden leader meetings. These will also be Summer Sprouts main contacts w/ the gardens, so please provide complete contact information.
<b>Please Note:</b>	Garden Leaders and Assistant Garden Leaders must reside or work in the City of Cleveland <b>OR</b> be involved with a group that has strong ties to the community within city limits (i.e. church group, service organization, etc.). Gardens participating in the Summer Sprout Program are <b>not</b> permitted to sell or barter produce grown on site.

## Application Checklist

- Application is completely filled in. (Please do not leave anything blank.)
- If you are using **Private Land**, submit a notarized contract with private landowner. An example contract can be found at the end of this application.
- If the land is a **City of Cleveland Land Bank** lot, an approved Summer Sprout application *usually* leads to an approved license from the City of Cleveland to use the lot as a community garden. If the City of Cleveland does not approve the site for a license, OSU Extension will work with the garden group to select a new site.

# 2016 Summer Sprout Application

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## SECTION A

## GARDEN AND SITE INFORMATION

What ward  
is the  
garden  
located in?  
\_\_\_\_\_

Garden Name

*(please keep short)*

Garden Address

*(or nearest street address to the garden site)*

Ward, Parcel, and Landowner information can be found at:  
<http://planning.city.cleveland.oh.us/gis/cpc/basemap.jsp?command=larger>  
or call The City of Cleveland Division of Land Bank Office at 216-664-4126.

Parcel Number(s)

Size of Garden (approximate)

feet long by

feet wide

### Landowner Information

Full Name

Home Address

City, State, Zip

Daytime Phone

Cellular Phone

Email Address

OTHER

Description of Garden Location

*(Example: beside a church, on the SW corner, etc.)*

Does your garden partner with another organization? *(Example: block club, school, church)*

YES

If YES, what is the name of the group?

NO

## SECTION B

## GARDENER AND SITE INFORMATION

Check here if Garden Leader Information is the same as land owner.

### Garden Leader Information

Full Name	
Home Address	
City, State, Zip	
Daytime Phone	
Cellular Phone	
Email Address	
OTHER	

How would you like to be contacted?

Please check one

Phone

Email

### Assistant Garden Leader Information (Required)

Full Name	
Home Address	
City, State, Zip	
Daytime Phone	
Cellular Phone	
Email Address	
OTHER	

How would you like to be contacted?

Please check one

Phone

Email

How many gardeners do you expect to have (including Garden Leader and Assistant Garden Leader)?

Please list additional Gardeners (other than Garden Leader and Assistant Garden Leader) and phone numbers if they are known:

Name		Phone	
Name		Phone	
Name		Phone	
Name		Phone	



Why do you want to start a Community Garden? (You may attach additional pages.)

**SECTION D****GARDEN INFORMATION**

Please answer the following questions to the best of your ability

1. How will the garden be watered?

fire hydrant  water spigot  rain barrels  unknown  other: \_\_\_\_\_

2. Who will maintain the areas within the garden lot (i.e grass mowing)?

\_\_\_\_\_

3. How will trash removal be handled at the community garden?

\_\_\_\_\_

4. Have you talked to the Community Development Corporation\* (CDC) in your neighborhood about your community garden project?

YES  NO

**\*A map and contact list of all CDCs can be found at the end of this application**

5. Have you had your garden or garden location soil tested before\*\*? If so, please include a copy of it with this application.

YES  NO

**\*\*if selected the Summer Sprout program will provide your garden with a soil test if your garden does not already had one**

Please use the space below to give us any additional information that you would like to share. (You may attach additional pages.)

**Only COMPLETE applications will be considered. If assistance is required in order to complete the application, please contact Erin Richardson at (216) 429.8200 x 246. *Please be aware that we cannot make a decision about a new garden admission unless we have a COMPLETE Summer Sprout Application.***

You may mail, fax, email, or hand deliver the application to:	Summer Sprout Program C/O Erin Richardson Ohio State University Extension Cuyahoga County 5320 Stanard Avenue Cleveland, OH 44103	Phone: (216) 429-8200 Fax: (216) 429-3146 Email: <a href="mailto:Richardson.489@osu.edu">Richardson.489@osu.edu</a> <b>Office Hours:</b> 8:00 am – 4:30 pm Monday through Friday
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## For gardens using private land only

**Please submit a signed and notarized contract with private landowner**

### Sample Form: Permission for Land Use

*The following form is intended as a guide only; be sure that the final agreement you use meets the needs and details of your group and the property owner.*

I, \_\_\_\_\_ give permission to  
(property owner's name)

\_\_\_\_\_ to use the property located at  
(community garden project)

\_\_\_\_\_ as a community gardening project, for the  
(site's street address)

term of \_\_\_\_\_ years beginning \_\_\_\_\_ and ending \_\_\_\_\_  
(start date) (ending date)

This agreement may be renewed with the approval of both the property owner and the community garden organization at the end of the agreement period. All questions about the community garden, its nature, risks or hazards, have been discussed with the garden coordinator to my satisfaction.

The community garden agrees to indemnify and save harmless the property owner from all damages and claims arising out of any act, omission or neglect by the community garden, and from any and all actions or causes of action arising from the community garden's occupation or use of the property.

As the property owner, I agree to notify the community gardening organization of any change in land ownership, development, or use 60 days prior to the change in status.

\_\_\_\_\_  
Property owner's signature

\_\_\_\_\_  
Date

This form is reprinted with the permission of the American Community Gardening Association,  
*communitygarden.org*

## Community Development Corporation Contact List

Community Development Corporation	Street Address	Phone
Bellaire Puritas Dev Corp	14703 Puritas Avenue, Cleveland, OH 44135	(216) 671-2710
Buckeye Area Dev. Corp.	11802 Buckeye Road, Cleveland, OH 44120	(216) 491-8450
Burten, Bell, Carr Dev. Corp.	7201 Kinsman Rd. #104. Cleveland, OH 44104	(216) 341-1455
Collinwood Nottingham Villages	15614 St. Clair Avenue, Cleveland, OH 44110	(216) 383-9772
Cudell Improvement, Inc.	9821 Lorain Ave., Cleveland, OH 44102	(216) 228-4383
Detroit-Shoreway Com. Dev. Org.	6516 Detroit Ave., Suite 1, Cleveland, OH 44102	(216) 961-4242
Downtown Cleveland Alliance	1010 Euclid Ave. 3rd fl, Cleveland, OH 44115	(216) 736-7799
Fairfax Renaissance Dev Corp	8111 Quincy Ave., Suite 100, Cleveland, OH 44104	(216) 361-8400
Famicos Foundation	1325 Ansel Road, Cleveland, OH 44106	(216) 791-6476
Harvard Community Services Center	18240 Harvard Avenue, Cleveland, OH 44128	(216) 991-8585
Historic Gateway Neighborhood Corp.	812 Huron Rd. E. #417, Cleveland, OH 44115	(216) 771-1994
Kamm's Corners Dev. Corp.	17407 Lorain Avenue, Suite 200, Cleveland, OH 44111	(216) 252-6559
Little Italy Redevelopment Corp.	12510 Mayfield Road, Cleveland, OH 44106	(216) 791-4907
Maingate Business Development	3800 Orange Avenue, Cleveland, OH 44115	(216) 881-7111
Midtown Cleveland, Inc.	5000 Euclid Ave., Cleveland, OH 44103	(216) 391-5080
Mt. Pleasant NOW Dev. Corp.	13815 Kinsman Road, Cleveland, OH 44120	(216) 751-0023
Northeast Shores Dev. Corp.	317 East 156th Street, Cleveland, OH 44110	(216) 481-7660
Ohio City, Inc.	2525 Market Avenue, Cleveland, OH 44113	(216) 781-3222
Old Brooklyn CDC	3344 Broadview Rd, Cleveland, OH 44109	(216) 459-1000
Shaker Square Area Dev Corp	11811 Shaker Blvd., Suite 206, Cleveland, OH 44120	(216) 421-2100
Slavic Village Development	5620 Broadway Ave., Suite 200, Cleveland, OH 44127	(216) 429-1182
St. Clair Superior Dev. Corp.	4205 St. Clair Avenue, Cleveland, OH 44103	(216) 881-0644
Stockyard/Clark-Fulton/Brooklyn Centre	3167 Fulton Rd. #303, Cleveland, OH 44109	(216)961-9073
The Campus District	2254 Euclid Avenue, Cleveland, OH 44115	(216) 344-9200
Tremont West Develop. Corp.	2406 Professor Street, Cleveland, OH 44113	(216) 575-0920
Union-Miles Dev Corp.	9250 Miles Park Avenue, Cleveland, OH 44105	(216) 341-0757
University Circle, Inc.	10831 Magnolia Drive, Cleveland, OH 44106	(216) 791-3900
Westown Com. Dev. Corp.	10313 Lorain Avenue, Cleveland, OH 44111	(216) 941-9262
Historic Warehouse District	614 W. Superior Ave. #680, Cleveland, OH 44113	(216)344-3937



# Community Development Corporations - Service Areas

